



## Emergency Food and Shelter National Board Program

**OVERVIEW AND GUIDANCE**

**PHASES 37, 38 AND CARES**

**CALENDAR YEAR 2020**



# Emergency Food and Shelter National Board Program

## FOCUS AREAS

- **Program Overview**
- **Operating Objectives**
- **Funding For Distribution in Calendar Year 2020**
  - **FY19 – Phase 37**
  - **COVID-19 Supplemental – Phase CARES**
  - **FY20 – Phase 38**
- **National Board Allocation Formula**
- **Local Boards and State Set-Aside Committees - Expectations**
- **Eligible Applicant Organizations**
- **Eligible Services to Those in Need**
- **Key Program Dates**
- **Finding Point of Contact for a Jurisdiction/Local Board**
- **Technical Assistance**



# Emergency Food and Shelter National Board Program

## AUTHORIZATION

- McKinney-Vento Homeless Assistance Act of 1987 (P.L. 100-77, as amended)

## PURPOSE

- Supplement and Expand On-going Efforts to Provide Shelter, Food, and Supportive Services

## GOVERNANCE

- NATIONAL BOARD

## IMPLEMENTATION

- Local Boards in Funded Jurisdictions
- Competitive Grant Process





# Emergency Food and Shelter National Board Program







## Emergency Food and Shelter National Board Program

### **Funding For Implementation in Calendar Year 2020 (\$445 million):**

- Phase 37 – Fiscal Year 2019 (\$120 million)
- Phase CARES – Supplemental (\$200 million)
- Phase 38 – Fiscal Year 2020 (\$125 million)





# Emergency Food and Shelter National Board Program

## FUNDING FORMULA CRITERIA

- **Qualifying Factors for Phases 37 and 38:**
  1. 300 minimum unemployed
  2. unemployment and poverty rates at national average
- **State Set-Aside Percentage** - 8% of award to program for Phases 37 and 38

- **Qualifying Factors for Phase CARES:**
  1. 300 minimum unemployed
  2. Unemployment and poverty rates at national average
- **State Set-Aside Percentage** - 20% of award to program for emerging needs; funding determined using Unemployment Insurance Claims data

**State Set-Aside Committee consider jurisdictions that do not qualify for an award or are experiencing recent negative economic changes.**



# Emergency Food and Shelter National Board Program

## LOCAL BOARD IMPLEMENTATION:

### COMPETITIVE GRANT PROCESS:

- Establish application process
- Advertise funding availability in local newspaper
- Keep minutes for the decision-making process
- Verify agency services
- Select agencies for funding
- Allocate the funds

### PRIMARY RESPONSIBILITIES:

- Create written appeals process
- Create system to ensure no duplication of service for rent/mortgage and utility expenditures
- Submit all required reports and documentation to the National Board

### ADMINISTRATIVE ALLOWANCE:

- 2% of jurisdiction's award





## STATE SET-ASIDE COMMITTEES RESPONSIBILITIES

### STATE SET-ASIDE COMMITTEES

- Mirror the composition of the National Board
- Establish Own Method for Funding Jurisdictions
- Submit Committee Plans to the National Board by Due Date
  - **Phase 37** – Deadline for submission to be determined
  - **Phase CARES (COVID-19)** – Deadline for submission will vary
  - **Phase 38** – Deadline for submission to be determined
- Administrative Allowance: 0.5% of Award to State Set-Aside Committee







## ELIGIBLE APPLICANT ORGANIZATIONS

- Nonprofit, faith-based, and governmental organizations that provide food, shelter, and supportive services within the intent of the program
- Past EFSP participation is not a requirement
- Submit applications to the Local Board for funding (point of contact can be obtained via the EFSP website, [www.efsp.unitedway.org](http://www.efsp.unitedway.org))
- Must have a Data Universal Number System (DUNS) Number- <http://fedgov.dnb.com/webform>
- Must have a Federal Employer Identification Number (FEIN) - <http://www.irs.gov>
- Maintain a checking account in the organization's name for EFSP deposits
- Pay vendors directly within 90 days for services provided
- Submit required reports

**Any agency that is awarded funds that participated in the EFSP in the past and has outstanding compliance exceptions must resolve them prior to the release of funds.**



# ELIGIBLE SERVICES AND EXPENDITURES

## FOOD SERVICES

- Congregate Meals
- Food Purchases
- Home Delivery Meals (e.g., Meals on Wheels)

## SHELTER SERVICES

- Mass Shelters (e.g., local shelter facilities)
- Hotel/Motel
- Rent/Mortgage

## SUPPLIES AND EQUIPMENT PURCHASES

- Cleaning Supplies For Shelters, Feeding Sites
- Small Equipment Purchases Up To \$300 Per Item (e.g., microwave)



## UTILITY SERVICES FOR CLIENTS

- (gas, electric, water)

## ADMINISTRATIVE ALLOWANCE

- 2% of Jurisdiction's Award
- Local Board Determines Use



# KEY PROGRAM DATES

**Phase 37 (FY19) and Phase CARES Jurisdictional Allocations Made Available** 05/01/2020

**Phase 37 and Phase CARES Local Board Plans Due to National Board** 05/29/2020

**Payments to Organizations Projected to Begin** 06/01/2020

**Phase CARES State Set-Aside Committee Plans** Due Date Varies

**Phase 38 (FY20) Jurisdictional Allocations Made Available** TBD

**Phase 38 Local Board Plans due to National Board** TBD



# Emergency Food and Shelter National Board Program

## TECHNICAL ASSISTANCE

**POTENTIAL APPLICANTS MAY SEEK ASSISTANCE ABOUT THE PROGRAM BY CONTACTING:**

- Local Board in the jurisdiction in which they provide food and shelter services (contact information for jurisdictions may be found on the EFSP website homepage)
- EFSP National Board staff

**EMERGENCY FOOD AND SHELTER  
NATIONAL BOARD PROGRAM  
701 North Fairfax Street  
Alexandria, Virginia 22314**

**Phone: 703-706-9660**

**Fax: 703-706-9677**

**Website: [efsp.unitedway.org](http://efsp.unitedway.org)**

**Email Address for inquiries:  
[efsp@uww.unitedway.org](mailto:efsp@uww.unitedway.org)**





## Emergency Food and Shelter National Board Program

# **OVERVIEW AND GUIDANCE**

# **PHASES 37, 38 AND CARES**

# **CALENDAR YEAR 2020**